**BCI Society Industry Committee Term of Reference (TOR)**

**Role**

The mandate of the Industry Committee is to support the Society mission and objectives by providing strategic guidance, expertise, and insights into industry developments of BCI. The committee will advise on industry trends, challenges, and opportunities relevant to the BCI Society’s mission. The committee will also identify, develop, foster, maintain and strengthen new and existing relationships with industrial partners and their representatives.

**Responsibilities**

The key responsibilities of the industry committee include:

* Provide strategic guidance and advice to the Society board on industry trends, new developments, best practices, and emerging issues.
* Stay informed about industry trends, technological advancements, regulatory changes, and market developments that may impact the BCI Society.
* Identify potential collaboration opportunities, partnerships, and funding sources to support the BCI Society’s programs and activities.
* Promote the participation of industry representatives to the BCI Meetings, workshops, and other events organized by the BCI Society to share knowledge, insights, and expertise.
* Advocate and promote the Society’s mission, initiatives and impact within the industry and broader community.
* Maintain regular communications with all relevant stakeholders.
* Develop a 2-year budget for the committee.
* Attend the BCI Meeting

**Committee Composition**

The Committee will comprise up to 10 members, including but not limited to:

* A Board member that will serve as the chair
* Other Board members with connection with industry
* Other current members of the BCI Society representing a diverse group of industry professionals, experts and stakeholders from various sectors of BCIs

To become a member of the Industry Committee candidates will need to fill an application form detailing their background and motivation to join the committee. Members of the BCIC will be selected based on their expertise, experience, ideas, and commitment to advancing the BCI Society’s mission.
It is expected that the committee composition may fluctuate in size based on Society initiatives and projects in the works.

**Confidentiality and Ethics**

All committee members will complete a COI form.

Members shall adhere to ethical standards, declare conflicts of interest (COI), avoid to participate in decisions if subject to a COI, and act in the best interests of the BCI Society at all times**.** The chair of the committee is entitled to exclude a member from a decision making process in case of a COI.

Members of the Industry Committee shall maintain confidentiality regarding sensitive information shared during meetings and discussions.

**Meeting Frequency**

It is expected that this committee will meet at least once a quarter through a conference call or, when possible, in person. The committee can decide to meet more frequently when appropriate.

**Remuneration**

Members of this committee will serve on a volunteer basis.

**Term and Succession**

Each committee member, once appointed, will serve for a 2-year term, which may be renewed once.